

RESOLUTION

A RESOLUTION ADOPTING THE UPDATED ANKENY CITY EMPLOYEE HANDBOOK.

WHEREAS, an Employee Handbook outlines the personnel policies and procedures of the City of Ankeny; and

WHEREAS, the Employee Handbook applies to all regular full-time and part-time employees as well as seasonal/temporary employees.; and

WHEREAS, the purpose of the Employee Handbook is to inform all employees about the various City policies and procedures as they relate to personnel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ankeny, Iowa, that the updated City of Ankeny Employee Handbook as prepared and presented by staff is hereby adopted.

DATED this 15th day of February, 2010.

Steven D. Van Oort, Mayor

ATTEST:

Pamela DeMouth, City Clerk